



Wanda L. Spence
Enterprises



Wanda L. Spence
Owner

Maryland, USA; Sole Prop.
DUNS: 117455963;
CAGE: 8JBJ8

Innovating the
world; innovating
your eco-system



301-651-4339



wandaspence.com



wls40@icloud.com

Wanda L. Spence Enterprises is an **end-to-end** business services, product inventions, and investment company.



Product Innovation

Proposal, program and project management.



Business Operations

Accounts Receivable, Accounts Payable, Accounts Reconciliation, Book Keeping Management, and Human Resource Management.



Property Portfolio Management

Private family property portfolio.



Expert Collaborators

Work with proven experts and professionals to deliver high quality service!



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Wanda L. Spence, dba, Wanda L. Spence Enterprises, is an end-to-end business services, product inventions, and investment company. Core Competencies include: Consistency; Responsibility; Empathy; Connectedness; Belief.

Ms. Spence and Wanda L. Spence Enterprises is a seasoned professional company with extensive experience in business and systems administration, office management, and financial management services with 100% customer satisfaction.

Outstanding contributions with organizational leadership (strategic vision), business development (strategic relations), mentoring (inspiring) as well as, managing programs in program and project management with results driven performance and integrity.

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Core Capabilities

Product Innovation

- Patent Research & Applications
- Product & Program Development
- Capitalization Strategies
- Project Management
- Marketplace Research
- Analytics & Analysis

Business Operations

- Accounts Receivable & Payable
- Reconciliation
- Book-keeping Management
- Human Resources
- Process Creation & Implementation

Property Portfolio Management

- Rental operations implementation
- Contractor Hiring/Vetting
- Reservation Tool Implementation
- Investment Prospecting

Expert Collaborators

- Positive Relationships
- Operational Due Diligence
- Strategic Collaboration
- Consensus Building
- Leverage External Expertise

Clients

Inventor, SMART ELEVATOR LIFT CHAIR, US Patent Approved (Commercial Product) 1/2016 to Present

Scope of Work:

- Patent Management;
- Project Management;
- Developed technology scope & software requirements; market research; pricing analysis; staff; team needs and budget.
- Capital Fundraising: National Science Foundation's American Seed Fund Proposal.
- Manage efforts to raise start up capital – effort is ongoing.

Harvest Life Fellowship

5/2003 to Present

Scope of Work:

- Project Management Life Cycle;
- Financial analysts & reconciliation;
- Budget Management, Operations Management.

Evangelical Lutheran Church of America

05/2007 to 10/2009

Scope of Work:

- \$1 million budget management;
- Financial reporting & analysis;
- Reconciliation (100% accuracy).

NAICS

- 541420
- 541715
- 423420
- 541219
- 541612
- 923310
- 541613

Note: More Clients may be furnished upon request.